

September 7, 1999

Mr. Carl Norman  
Project Officer  
U.S. Environmental Protection Agency, Region 5  
Emergency Response Branch (SE-5J)  
77 West Jackson Boulevard  
Chicago, Illinois 60604-3590

Subject: Task Order Work Plan  
Task Order Staffing Plan

Reference: Contract 68-S5-98-02  
Diesel Spill Emergency Response – Carol Stream, IL  
Task Order # 0028 (verbal)

Dear Carl:

Attached is the staffing plan (Clause G.1(c)) and initial work plan (Clause C.2(g)(3)(a) and (b)) for the Diesel Spill Emergency Response – Carol Stream, IL site.

Should you have any further questions or comments, please contact me directly at 630/574-3391.

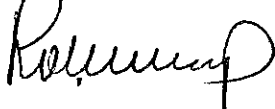
Telephone

630.574.2006

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Very truly yours,  
Earth Tech, Inc.



Robert F. Koentop, CHMM  
Program Manager

cc: Steve Faryan, EPA FOOSC  
Bob Dumelle, EPA Contracting Officer



**PROPOSED STAFFING PLAN**  
**Earth Tech, Inc.**  
**ERRS 5 Contract #: 68-S5-98-02**

Date: 09/02/99

Revised: \_\_\_\_\_

Site Name: Diesel Spill – Carol Stream, IL  
Site Location: corner of Schmale and Kehoe Roads  
EPA Task Order #: 0028 (verbal)

PLAN SUBMITTED BY: R. Koentop

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**TASK/ACTIVITY: GENERAL DESCRIPTION:**

Provide labor and equipment to respond to a spill of diesel material (estimated to be approximately 50 gallons) that leaked into a storm drainage system in Carol Stream, IL. Work activities to include containing the spilled diesel material, removing and containerizing diesel from storm drain areas, installing oil sorbent boom in spill areas and addressing other impacted areas as designated by EPA.

LABOR CATEGORY	CLIN #	RCMS #	HOURS
Sr Response Manager	0002	1-05-02	10
Cleanup Technician	0004	2-03-01	25
FCA	0006	2-13-01	15



WORK PLAN FOR  
DIESEL SPILL EMERGENCY RESPONSE SITE  
CORNER OF SCHMALE AND KEHOE ROADS  
CAROL STREAM, ILLINOIS

PREPARED FOR  
ERRS EPA REGION V  
CONTRACT 68-S5-98-02  
TASK ORDER 0028  
(VERBALLY ISSUED)  
CHICAGO, ILLINOIS

1. SITE HISTORY AND DISCRIPTION

This site consists of an unknown source (at the time of issuance) of spilled diesel fuel into a storm drainage system located in Carol Stream, Illinois.

2. SCOPE OF WORK

To provide labor, equipment and materials as needed and directed by the EPA to respond to this spill incident. Operations will involve removing diesel product from the storm drainage system using a drum-vacuum system, and to use oil-sorbent pads and boom to remove residual spill material. Off-site transportation and disposal is to be arranged for this site.

3. ON-SITE SET-UP

Site work to begin on Wednesday September 1, 1999, utilizing a response trailer for providing for the spill cleanup.

4. PERSONNEL

This site shall have a Senior Response Manager and FCA, as well as two (2) cleanup technicians

5. EQUIPMENT

Response trailer, drum vacuum system, 5kw generator

6. MATERIALS

oil-sorbent pads and boom, visqueen, open-top drums, drum labels

7. SUBCONTRACTORS

to be determined for transportation and disposal

8. ANALYTICAL AND QA/QC

START to provide all technical analysis and monitoring

9. TRANSPORTATION AND DISPOSAL

to be determined

10. WORK DESCRIPTIONS/ACTIVITIES/TASKS

Setup and establish cleanup operations.  
Provide removal for the diesel spilled product

Provide daily cost documentation  
Provide invoicing for services performed  
Provide for off-site transportation and disposal

11. SCHEDULING

Operations to begin on September 1, 1999 and continue daily until cleanup is completed.

12. COST PROJECTIONS

TO BE DETERMINED

13. PROJECT ORGANIZATION

U.S. EPA FOSC:	Steve Faryan
Earth Tech Response Manager:	Mike Doran
E&E START:	TBD
T&D Coordinator:	James Jahn
FCA:	Steve Vasas